

## Parent Code of Conduct Policy

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Parents play an invaluable and formative role in the education and social and faith development of their children. Parents also act as the most influential role model within their child's life. For this reason it is the expectation of the school that all parents model acceptable behaviour by upholding the St. Paul's School Core Values of Care and Compassion and Respect at all times within the school setting.

The Parent Code of Conduct outlines the way in which our community requires all parents to conduct themselves when visiting our school, participating in school activities and communicating with members of our school community (including students, school staff, other parents and visitors to our school).

This Code applies to all individuals entering the school grounds, including parents, guardians, carers, step-parents, grandparents, extended family, babysitters, siblings and any others while involved in activities or communication related to St. Paul's Primary School and it is the responsibility of the parents to ensure that the expectations outlined in this Code of Conduct is communicated to any person as described above. By signing the Parent Code of Conduct any person as described above will therefore be party to the Code. For convenience, the term "parents" will be used throughout this document to describe all individuals (as described above) involved in activities or communication related to St. Paul's Primary School.

### **Rationale:**

- St. Paul's will provide a positive and safe culture where all in the school community will have the right to respect, care and compassion from others and the right to feel safe and secure in their school environment.

### **Aims:**

- To reinforce within the St. Paul's School community what acceptable/unacceptable behaviours are.
- For everyone within the St. Paul's School community to be alert to signs and evidence of unacceptable behaviour and to have a responsibility to report it to staff.
- To ensure that all reported incidents of unacceptable behaviour are followed up appropriately.
- To encourage a safe and welcoming community that promotes a working and learning environment where positive attitudes are nurtured.
- To establish processes that encourage acceptable behaviour and help prevent any unacceptable behaviour.

### **Implementation:**

- Parents, teachers, students and the community will be aware of the St. Paul's Parent Code of Conduct Policy. This information is shared with the community via our school website and the distribution of the Parent Code of Conduct Policy to families during enrolment interviews.
- Parents will sign the Parent Code of Conduct and agree to abide by the guidelines set out.

### **Evaluation:**

- This policy will be reviewed as part of the St Paul's review cycle.

## St. Paul's Primary School Parent Code of Conduct

### **With respect to my child/ren and other children:**

- I will not tolerate bullying, violent, or aggressive speech or behaviour and therefore will set a good example through my own speech and behaviour.
- I will encourage my child/ren to follow my example by showing respect for all staff members and fellow students within the school community.
- I will hold high expectations for my child/ren's learning and therefore will encourage my child/ren to be responsible and accountable for their learning and behaviour at a level appropriate to their age.
- I will, under no circumstances, approach another child at the school to discuss or reprimand them because of their actions.
- I will be mindful that there are many sides to stories that come home and so will keep an open mind, seeking to verify the facts with the staff member involved.

### **With respect to my obligations to staff members, parents and other individuals:**

- I will show respect for the school staff and any other individual, regardless what I may think of their actions.
- I will communicate in an open, honest and respectful manner, addressing issues and not personalities. This includes face to face communications as well as telephone conversations, written notes and emails.
- I will first speak with my child's classroom teacher about any concerns I may have.
- I will be honest in all discussions with the principal and staff concerning my child/ren's behaviour.
- I will speak respectfully to other individuals, especially when there is any disagreement. This means I will use polite language and not raise my voice in an aggressive manner.
- I will speak to the teacher or staff member involved before I accept my child's version of an incident.
- I will not approach any other adult relating to an incident involving their child.
- I understand the good of all children comes before my child's needs or wants.
- I will not use any form of social media to share grievances I may have about the staff, students or the day to day running of the school.
- I will respect the rights and the authority of all school staff members at St. Paul's Primary School.

### **If parents are unable to follow the Code of Conduct guidelines, the following sanctions will be put in place:**

1. Verbal warning from the Principal or the Principal's delegate, reminding parents of their responsibility to follow the Code of Conduct.
2. Written warning from the Principal reminding parents of their responsibility to follow the Code of Conduct.
3. If parents repeatedly ignore verbal and written warnings from the Principal, these parents will be issued with a further written warning, stating they are prohibited from entering the school property for an extended period of time. The length of time will be dependent upon the nature of the misconduct by the parent.
4. If written warnings are ignored, the school will seek appropriate court orders to prevent the offending individuals from entering the school grounds.

# Agreement to the Parent Code of Conduct

(please return this page only to the School Office)

*I/we have read and understood the St. Paul's Primary School Parent Code of Conduct and agree to abide by the guidelines set out. I/we will ensure that the Parent Code of Conduct will be communicated to all individuals including parents, guardians, carers, step-parents, grandparents, extended family, babysitters, siblings and any others known to us who may be involved in activities or communication related to St. Paul's Primary School and for any person described above or in the Code will therefore be party to the Code.*

Parent Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## **Please complete the following details:**

Name of Child \_\_\_\_\_ Grade Level \_\_\_\_\_

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Name of Child \_\_\_\_\_ Grade Level \_\_\_\_\_

Name of Child \_\_\_\_\_ Grade Level \_\_\_\_\_